



MEETING AGENDA

Meeting Title: FAS Administrators' Town Hall

Date/Time: February 15, 2024 / 2:00 – 4:00

Location: Zoom

Intended Audience: Department and Financial Administrators

TOPIC	PRESENTER
Welcome	Scott Jordan
Financial Office <ul style="list-style-type: none"> FY25 Budget Guidance 	Scott Jordan, Susan Duda
HUIT <ul style="list-style-type: none"> FAS Web Governance Change Management International Travel Loaner Program 	Kenton Doyle, Sarah Craig
GSAS <ul style="list-style-type: none"> Salaried Student Payroll 	Geoff Tierney
HR <ul style="list-style-type: none"> HUCTW temp/LHT rules Professional Development/Wellbeing Resources Performance Management 	Tiffany Jadotte, Kathleen Green
Administrative Operations <ul style="list-style-type: none"> Sprintax/I9/DIL Amazon FAS Credit Card Escalation protocol 	Maureen Berry, Kaitlyn Santa-Lucia, Sean McQuarrie
Closing Remarks	Scott Jordan

- Materials online post-meeting at: <https://adminops.fas.harvard.edu/ath-meeting-materials>
- <https://adminfindean.fas.harvard.edu/ath-meeting>