



# MEETING AGENDA

**Meeting Title:** FAS Administrators' Town Hall

**Date/Time:** May 12, 2022 / 2:00 – 4:00

**Location:** Zoom

**Intended Audience:** Department and Financial Administrators

TOPIC	PRESENTER
<b>Welcome</b>	Scott Jordan
<b>Financial Updates</b>	Scott Jordan, Jay Herlihy
<b>Accounting Update for Year End</b>	Christie Boyer
<b>Harvard Ombuds Office</b>	Adam Kleinberger, Colette Carmouche, Melissa Brodrick, Justin Neiman
<b>Diversity, Inclusion, Equity and Belonging</b>	Sheree Ohen, Tiffany Jadotte
<b>OPRP</b> <ul style="list-style-type: none"> <li>Upcoming events</li> <li>Tents on campus</li> </ul>	Zak Gingo
<b>HUIT</b> <ul style="list-style-type: none"> <li>Email Services</li> <li>Close of OneDrive project</li> <li>SharePoint migration/permissioning</li> </ul>	Courtney Harwood, Susan DeLellis
<b>HR</b> <ul style="list-style-type: none"> <li>Performance Management</li> <li>Tiger Team</li> <li>Dean's Distinction Reimagined</li> </ul>	Tiffany Jadotte
<b>Administrative Operations</b> <ul style="list-style-type: none"> <li>Technology Support for Hybrid Work</li> <li>EMS Plug In</li> </ul>	Mary Ann Bradley, Bill DeSimone, Stephanie Nasson
<b>Closing Remarks</b>	Scott Jordan

- Materials online post-meeting at: <https://adminops.fas.harvard.edu/ath-meeting-materials>
- <https://adminfindean.fas.harvard.edu/ath-meeting>